

Attn:
SNEF Members

SNEF



SINGAPORE
BUSINESS
FEDERATION

19 Tanglin Road #10-01/07
Tanglin Shopping Centre Singapore
247909
Tel: 6827 6827 Fax: 6827 6803
<http://www.sgemployers.com>

Briefing on GST e-Filing

Date: Wed, 16 Apr 2008

Time: Pls see programme details

Venue: Level 21, Seminar Rm 2, Keppel Towers

(No 10 Hoe Chiang Rd, Singapore 089315)

Fee per pax: Free for SNEF Members

\$53.50 (Non-Member)

In order to provide members with a better understanding of the GST e-filing system, and the various systems to authorize personnel to e-file GST returns online, the **Singapore National Employers Federation (SNEF)**, together with SBF, is pleased to have invited the **Inland Revenue Authority of Singapore (IRAS)** to brief our members on the step-by-step guide to e-filing. We have arranged a morning and afternoon session for members to select 1 session to attend.

<u>Morning Session</u>		<u>Afternoon Session</u>
10.45 am Registration		2.15 pm Registration
11.00 am Presentation will cover: e-Services Authorisation System (EASY) e-Filing of GST F5 at myTax Portal Other Useful GST e-Services - View Account Summary - Subscribe for GST alert - View Return(s) Status - View Correspondence/Notices	OR	2.30 pm Presentation will cover: e-Services Authorisation System (EASY) e-Filing of GST F5 at myTax Portal Other Useful GST e-Services - View Account Summary - Subscribe for GST alert - View Return(s) Status - View Correspondence/Notices
12.00 nn Q & A Session		3.30 pm Q & A Session
12.30 pm End		4.00 pm End

All member companies are encouraged to attend.

Programme is correct at the time of print

[] SNEF Member – FREE

[] Non-member - \$53.50 / pax

Administrative Details:

1. Please fax registration form to reserve a seat. Registration is on a first-come, first-served basis. Admission shall be allowed only upon presentation of confirmation from SNEF (i.e. confirmation stamp on the registration form).
2. The amount is inclusive of 7% GST and the seat confirmation is on first-come-first-serve basis.
3. Please enclose cheque payable to "SNEF", indicating your contact details, organization and the event name in the reverse side of cheque. Mail the cheque to SNEF, 19 Tanglin Road, #10-01/07, Tanglin Shopping Centre, S(247909)
4. If you have registered and unable to attend the briefing, please inform SNEF **at least one day** before the event, otherwise we will charge the non-member fee for your reservation.
5. SNEF reserves the full right to cancel, refund or make adjustments to the event.
6. For more information, please contact us at 6827-6955 or mrevent@snef.org.sg.

REGISTRATION FORM - Attn: Member Relations (MR) Dept
(Closing date: Mon, 14 Apr 08, 12 noon)

Fax: 6733 1644

Please tick the session that you are able to attend:

Morning Session: 10.45am – 12.30pm **OR**

Afternoon Session: 2.15pm – 4.00pm

Company: _____ Contact Person: _____

Tel: _____ Fax: _____ Membership No: _____

Please register the following participant/s;

1) Name (Mr/Ms): _____ Desgn: _____ Email Add: _____

2) Name (Mr/Ms): _____ Desgn: _____ Email Add: _____

For Official Use: